[Your Name]

[Company Name]

[Street Address] [City, ST ZIP Code]

[Date]

To Whom It May Concern,

This is to certify that Mr. Daniel is an employee at KWR international who is working on contractual basis. He is being employed on the post of construction manager and will remain to provide us his services for a period of one year.

The agreed-upon salary is $60,000/-. He is not liable for any bonuses as per company policy. He works for 40 hours a week. For any more queries please feel free to contact us at the following number: 333-654-900.

Sincerely,

[Your Name]

[Title]