[Your Name]

[Company Name]

[Street Address] [City, ST ZIP Code]

[Date]

Hello [Prospect],

I called your office yesterday to deliver you good news personally, but I was told that you are currently on leave and are in [name of place]. I hope that you are enjoying your vacations as this place is famous for attracting a huge number of tourists every year.

I would like to apologize you for disturbing you on your vacations but the news I have cannot wait for your return. Luckily the interest rates in your area have dropped by [percent value]. It is the perfect time for the listing of your property in [name of area].

If you would like to know about your options leave me a message or click on the link attached to book a time for a private meeting directly on my personal calendar [Link to Meeting tool].

Enjoy your time in [name] area.

Have a perfect vacation.

Sincerely,

[Your Name]

[Title]