To

Dear [Name here],

I would like to express my gratitude to you for inviting me to your lovely New Year party this Friday. I really enjoyed the event. The food, the music and the company were all awesome. I must appreciate your efforts for organizing such an entertaining party.

I particularly enjoyed the karaoke session. Everyone had the most fun time trying their singing skills. All the laughter and enjoyment did a great job at alleviating the entire week’s work stress for me. I am thankful to you for making me a part of this fun event.

The entire evening was marvelous. All credit goes to you for your wonderful hosting. Once again, thank you for inviting me. It has been really nice of you.

Looking forward.

[Your Name]

[Title]