Date

To

Recipient Name

Street Address, City, ST ZIP Code

Hello [Prospect name],

Please accept my gratitude for buying yourself a new house. I hope you have settled in the house by now. I am very pleased to see that you found your dream house and that too at a very reasonable price. I feel honored that I was able to help you during this tiresome process of finding a new house.

This house is well built and has the best neighborhood yet if you ever had to face any issue regarding any legal matter do let me know. It usually happens that when you buy a new property you are bombarded with a lot of emails regarding legal procedures. But you don’t have to worry I would happily take care of everything.

Regards,  
Your name