Date

Recipient Name

Title

Company

Address  
City, ST ZIP Code

Dear Recipient Name:

We are pleased with the announcement of the 5th anniversary of your company - XYZ. Congratulations on this achievement.

You have been able to establish your name successfully despite the big competition in the market. XYZ is among the most sought-after brands in the fashion industry today.

You set a new record last year by winning the National Best Quality Award in such a short time. We applaud the hard work behind this accomplishment.

Thank you for providing us the opportunity to serve you. It is a pleasure for ABC advertising agency to plan and run ad campaigns for your brand. We really appreciate the trust and faith you put in our team. We look forward to a long business relationship with XYZ.

[Your Name]