Date

To

Recipient Name

Street Address, City, ST ZIP Code

Hello [Prospect name],

I am delighted to accept your request for making me an honorary member of the XYZ group. I have always appreciated your NGO for its active participation in the protection of our precious environment. I feel honored that my name is going to be associated with this noble cause. Unfortunately, due to my own professional commitments, I will not be able to play an active role in your projects. However, through this honorary membership, you have my complete support for your cause.

You are performing an important duty by ensuring the safety of our environment in various ways. Our future generations will be grateful to you for these valuable contributions. I wish you luck with all your commendable work and endeavors. May you be successful in achieving all your goals.

Regards,  
Your name