Date

To

Recipient Name

Street Address, City, ST ZIP Code

I authorize you to represent my lawsuit in the court on the 12th of June and proceed with the case until it has been resolved. As discussed with you in our meeting, I am defending myself against Mr. XYZ who has filed a case of human rights violation against me. I have attached the necessary documents with the letter. Kindly let me know if you need any additional information.

I will pay you $100 per hour according to the charges requested by you. If you agree to be my legal representative for the mentioned case, kindly sign the enclosed form and mail it to me immediately.

I await your response.

Regards,  
[Your Name]