[Company Name]  
[Address, City, STATE, Zip]  
[Contact]  
[Website]

Date:

John Paul,  
Marketing Executive,

Johnson Brothers,

Skyline Works would like to bring it into your attention that we are overwhelmed to receive your tender offer. We have gone through all the clauses alongside the terms & conditions and we believe with the outstanding services of our team of experts, your project can be executed the way you want it.

Our top-notch professionals will show vigilance and devotion in carrying out the project. Skyline Works has the power and dedication to bring forth the desired outcome. We are enclosing our proposal for this project within this letter and we would love to hear your feedback on it.

Should you have any queries on the subject matter, please feel free to contact us at [X] and [email] during the working hours. With strong and clear communications, we can elicit the results you want.

Sincerely,

Jeremy McLellan,  
Sales and Marketing,  
Skyline Works