To

[The Recipient Name]  
[Department]

Subject: Complaint regarding loss of studies

Respected [Recipient Name],

This letter is being written to you on behalf of students of the 6th semester, sociology department. We are expressing our feelings of concern regarding the low quality of teaching which we are facing right now. I am sorry for what I am saying but, owing to the severity of the matter, I was forced to write to you like this.

Dear Sir, three professors of this department, whose names have been attached to this letter and who have recently been inducted in the staff, are not imparting quality education to us. They have failed to address our problems in terms of studies. We need a broad vision to address and solve various problems at this level, but these professors rely on bookish knowledge and discourage research-based discussion.

Moreover, they maintain a confrontational environment in the class through their authoritative approach and their poor presentation of content reflects that they are not prepared for the class. This is not a good thing for any university-level student because, at this stage, a student needs to broaden his vision to cope with the stressful situation posed by society. But this is not in practice here in our department as young professors are exhibiting low quality in teaching.

Keeping in view all the above-mentioned circumstances, you are requested to show your personal interest in this matter and ask the nominated professors to improve their quality in terms of teaching. We hope you will resolve this problem as soon as possible. Thanking you in anticipation.

[Your Name]  
[Department]  
[Class]  
[Registration #]