[Company Name  
[Address, CITY, STATE, Zip]  
[Contact]  
[Website]

Re: Proposal Submission of the Tender Notice no. 21ERw2/2021 Dated on 23-11-2020

Dear Jill,

I am Rose Nicholson, General Manager, from HRTY. First, I would thank you on behalf of Sagle Groups for inviting us to the tender on 23rd November 20XX. I am glad to present this proposal to you to review it against the project underlined by the tender notice number 21Rw2/2021 dated on 23rd November 20XX and due on 12th March 20XX. I cordially thank you for considering us for this project. We have studied every detail of the project minutely and now in a better position to submit the proposal on this project after a complete understanding of your requirements and goals.

I am very happy to see the mutual interests and mutual goals put forward. For the past seven years, we have been dealing with the expertise of construction equipment and tools. We have worked on many of the international projects too which includes Indian-USA trade corporates and some other projects in China, Ukraine, Singapore, and Italy. We assure you of the quality of the material and products and ready to write a commitment statement regarding the products.

This joint venture would be complemented by meeting deadlines, ferocious commitment, and dedication. We have made all the points clear in the proposal documents that have been enclosed with the letter.

For more, I would like you to write to us at [email] or call us at [X]. I thank you again for providing us this opportunity to participate in the project.

Regards

Rose Nicholson  
General Manager, HRTY  
23rd Flood, Romy Heights, California, USA