[Company Name]  
[Address]

Subject: Rejoining request for [X]

Dear Sir,

It has been not more than a month when I joined my new job at Joseph Chemicals as assistant manager of sales. Since then, I am feeling remorseful because my decision of leaving your company and join a new company was not appropriate at all. I realized this thing soon after I joined that company.

The opportunities and working environment which I was provided there were not at par with those I was being provided in your company. Moreover, the tasks I was expected to perform there were not as per my set of skills. This is the main reason that I am writing you this letter and through it, I forward my formal request of rejoining my previous position of assistant manager which I had been holding in your company since last five years.

Although I left your company after proper resignation, I truly feel regret over my decision because I can feel the sense of inconvenience you might have felt as a result of my resignation. It is hereby assured to you that if I can rejoin, I will show my life-long commitment to the company.

Although I know that it would be a difficult decision for you to accept my rejoining request. However, considering my resignation a mistake and my previous commitment to the company, kindly entertain my request and give me a chance to rejoin. I will prove myself the best choice again. Thanking you in advance.

Yours sincerely,

Chris Harris