**Date:**

**To**

**[The Recipient]  
[Designation]  
[Bank Name]**

**Re. Complaint about the Deduction of Money without any Notification W.r.t. Transaction [X] Enclosed**.

Dear Sir/Madam,

I want to submit a complaint regarding the unusual deduction of money from my account without any notification.

I am Jem Geller from H-street B-Light Area, San Diego. I am a sincere account holder in the HighNoon Microfinance Bank, San Diego. This is a saving account no. is **[X]** with the title Deller Fines. I had deposited $1700 into my bank account on 23rd March 20XX. On 26th March 20XX, I went to the bank’s ATM to withdraw $1500 and I was replied by the machine that the amount is insufficient to be withdrawn. I thought it a technical fault and then checked through the HighNoon online banking app.

According to the app, I only have $1100 in my account whereas I submitted an amount of $1700 into the account (please find the receipt enclosed). I filed a complaint on the website on the same day (screenshot enclosed) but did not find any response.

Therefore, I am lodging this complaint in this letter to you. Please look into this matter personally and review this to draw any possible and best solution out. I will be grateful to you for this.

I have never been distressed by any of such problems in this bank since I have been a client to this. If this matter would not be resolved by the bank soon then I shall lodge a complaint about this illegal and unusual deduction in the amount.

You can contact me at [X] or call me at +1[X]. I am looking forward to your earliest response. Thank you.

Regards

Jem Geller  
N-71 Heystreet B-Light Area, San Diego  
CA, USA