To, Ms. Dolores Courtney,  
Head Mistress  
London Evening Finishing School

Dear Ms. Courtney,

It is stated that I am writing this letter about the matter of allegations against me for my alleged misconduct. Madame, I have recently joined the Finishing School as an English language teacher. I have been teaching in Scotland previously and due to sheer workplace politics, I decided to quit the job from there. The strain was a bit too much on me and it was getting difficult for me to manage the stress of 50 students in the class all at once. The environment there was very strict and stuffy, hence I developed a habit of caning students as it was a tradition and a part of policy there.

Ever since I joined your school, no formal guidance and instructions were given to me and I was confused as I did not know how to adapt to the teaching culture over here. As I take classes of English- as a Foreign Language, the foreign students really act to be as thick as a brush when they are unwilling to do their homework right and on time.

Although I sense the fact that the students act dumb in front of me on purpose. This process consumes my extra energy, efforts, and time which is affecting my stamina in a negative way. Recently, a female student just misbehaved with me and talked back when I asked her to stop using her mobile phone in the class timings. I felt insulted and hence got infuriated, where I canned that student a couple of times.

It turns out that this punishment was banned in the school which I was completely unaware of. So, all these allegations posed on me for misconduct and strictness are right, and I admit that I should not have taken this somewhat severe step against students no matter what.

I, hence, seek my deepest apologies from the authorities and request to kindly grant me a chance of improving my patience level and teaching skills with the foreign students. I guarantee you that anything of such sort will not happen again.

I hope that my request would not be rejected and that I would be given at least a single chance to improve my teaching method and code of conduct as an instructor.

Thanking you.

Yours respectfully,

Jeremy Brown  
English Language Department