**To**

**[The Recipient]  
[Address]**

**Subject: Party Invitation for Halloween at [X]**

Dear All,

31st October, Friday night is going to be full of fright under the shadows of howling wolves and vampires. I think this is the right time of the year to fright and get frightened on the eve of a scary Halloween party. This party is just around the corner, and I want all of you to make sure your presence in my house which has been designed for the same purpose. You will see your October ending in the scariest way ever.

So, dress yourself up for the scariest Halloween party ever. I want everyone to appear as a witch, a ghost, and a ghoul at the party to scare others. Come if you are daring enough to withstand the pressure of black cats, flying bats, and owls. Special spooky dinner and the witch tea party have also been arranged for creatures of horror. So, what are you waiting for? Dress yourself up, wear your mask and meet me at 28-D, Park Villas, Texas.

Don’t forget to observe COVID 19 SOPs during the party. Please avoid handshake, hugging, and keep yourself at a proper distance from each other to eliminate the chances of disease spread. I am eagerly waiting for you on said date and time.

Please confirm your arrival through email. Thank you.

Regards,

Neil Johnson.