**To**

**[The Recipient]**

**Re. Motivation Letter for Home Loan from the PSY Bank**

Dear Meldrum,

This letter seeks your approval for the applied home loan. I applied for the home loan on 12-09-20XX. I have been told by the bank authorities to write to you for approval and get the confirmation.

I have attached all the required documents with the letter and have attested them from the ministry of housing and residence for your convenience and smoother and quicker proceedings.

I am living in a rented apartment in OT Housing Tower, Orlando. I have been longing for owning a house for a long and it can only be possible if I get a housing loan of $130,000. I have added my work details in the enclosure of the letter where you can find my salary details as well. My salary is abundant enough to pay back the loan in flexible installments plan. My credit report shows my credit points that express my sense of responsibility and regularity in repaying my debts and credits.

Moreover, all the documentation is genuine and immune from any forgery. I certify that all the given details are true and error-free. Thus, I request you to please approve my home loan as soon as possible.

I am available for any meeting (virtually or physically both) required for approval. You can contact me by dialing +1-[X] or write to me at [EMAIL]. I am thankful to your bank for providing me this opportunity and letting me a chance to write and propagate the process.

Regards

Phone Rick  
445-L 7-RSV Road, Orlando  
Florida, USA