**Date:**

**To**

**[The Recipient]  
[Bank Name]  
[Address]**

**Re. Loan Application for Renovation of my House**

Dear Sir, this letter serves as an application letter. I am writing this to request a loan of $[X] for the renovation of my house. My current financial status is unable to meet the cost estimate for the renovation of the house. The renovation is completely a matter of urgency as it is endangering the lives of the people living in it. I am sharing this house with my mother and father. I request to release an amount of $[X] as a loan in my name so that I can get the renovation done as soon as possible to avoid any possible casualty.

The house has been in the [LOCATION]. The house was built in 19XX by [NAME THE CONSTRUCTORS]. As the house is too old and it requires immediate repair and renovation, I have to get the renovation done as soon as possible. The paint of the house is almost gone, and it has a leaking roof. Moreover, the water pipeline has leakage from various points and the constructors suspect that the water leakage can meet the electricity line of the house and it can bring huge disaster.

I have asked the constructor for the immediate solution which is nothing but to renovate the house by removing various blockages and leakages. To remove all the problems, it requires demolition of my living room and rebuilding it. The estimated cost of the complete renovation is $[X].

Therefore, I request you to approve my loan application and direct it to the relevant department. I assure you that the loan shall be repaid in one year’s installment plan. I have enclosed my salary slip, my employer’s statement, my financial report by the [BANK NAME], and my credit score. For any other thing, feel free to ask me at [PHONE] or [EMAIL]. I shall be greatly grateful for this. Thank you.

Best Regards

[Your Name]  
[Address]