To

[The Recipient Name]

I am writing to express my disappointment at not receiving an increment in my salary this month. Most of my team members have been credited with a 3% increase in their respective salaries after the successful completion of the XYZ project. However, despite being a key player in the said project, I have not received any increment.

I have been working in this organization as the (designation) for the past 7 years. During this time, I have worked with diligence and dedication for the company. My supervisor has always been satisfied with my performance.

I have never missed a deadline, nor have I ever been issued a disciplinary warning by the management regarding any kind of issue. Considering these factors, I should have received an increment as a reward for my positive performance.

It is demotivating to continue working hard without appreciation in the form of a salary increment. I request the management to bring its attention to this matter and consider increasing my salary as an incentive for me to continue working sincerely for this organization.

I hope to receive a positive response from you. Thank you for your consideration.

[ADDRESS]  
[COMPANY]