To

[The Recipient Name]  
[Business Name]

**RE: [XYZ] partnership acknowledgement**

This is an acknowledgment letter for the merger that officially took place between our companies on the 12th of September, 20XX. On behalf of XYZ cooperation, I would like to express my pleasure in our business partnership.

We would be working on our joint projects with complete dedication. Our team will be contributing wholeheartedly toward the success of both organizations. In turn, we expect the same level of commitment from you. Our combined efforts are going to help us achieve our mission goals.

XYZ is thankful for the opportunity offered through this partnership with your reputable organization. We look forward to a long-term business relationship between us.

Sincerely,

[Your Name]  
[Business Name]

DATE: