To

[The Recipient Name]

**Re. Driving Under Influence Apology**

Reverend Magistrate:

I am [NAME]. I have been charged with the [SPECIFY THE SECTION W.R.T OFFENCE & JURISDICTION]. On [DATE], I was driving under influence by contaminating myself with alcohol. I was tested in the police station of [NAME THE POLICE STATION] by the health care and IVS department. They tested my range of alcohol by screening system. They found out that the BAC level was 1.08% which is much higher than the normal range. I confess my offense and the potential harm it brought.

Sir, I am very much ashamed of my act. I am [AGE] and work as an [POSITION] in the [WORKPLACE]. I was arrested at the midnight and kept under police custody for ten hours. I understand the gravity of the possible consequences of my act. I am sorry for driving under influence. I have met the counsel of psychological therapy and I have promised to never DUI again.

Please pardon my offense and refute the penalties owing to my solemn confession and regret. I shall be grateful. I have attached all the required documents with the letter. Moreover, I have sent a copy of the apology letter seeking forgiveness to the senior traffic inspector of [SPECIFY THE AREA].

I shall be greatly thankful to you, your honor!

Attachment: Please find copies of my driving license, national ID card, ticket, complaint letter from the Traffic Police, and Letter of Reference by the therapist of IVC Police attached.

Truly,

[NAME]  
[CASE NUMBER]  
[SIGNATURE]