To

[The Recipient Name]

**Re. Appreciation for Highly Professional Banking Services**

Dear Manager,

I hope you find my letter in the best of your health. I could not keep myself from writing this to you. I am writing this letter on the behalf of my whole team who are now part of our firm.

Recently, I inaugurated an organization, and it was a start-up. As you must know how much start-ups take. It has been one of the most hectic and tough periods of my life. Structuring the organization, and recruitment processes, making everything official, legal, and official recommendation letters, and acknowledgment letters. Moreover, it was very tough for me, personally, to recruit the right team and arrange enough for them.

A bank is a big part of a start-up. Loans, payments, salaries, urgent transactions, and employees’ accounts, all are part of the coordination with the bank. I am very happy that I selected your banking services. All of my employees are very satisfied and happy with the conduct of your bank staff. Therefore, I am obliged to write a letter of appreciation for your bank services.

We will keep using the services provided by your bank. I have attached the list of titles and accounts with the bank. Please keep the list for the priority design of clients. Moreover, provide this list to the Human Resources of your bank. I am looking forward to keeping using your services for the company’s internal and external transactions. Thanks again.

Regards

[NAME]  
[DESIGNTAION]  
[COMPANY NAME]