**To**

**[The Recipient Name]  
[Designation/authority]**

**Subject: Request for Sponsorship of Soccer Team Equipment**

To whom it may concern,

Our team manager is looking for sponsors to sponsor the soccer team equipment for the soccer match series 2023 starting in August-2023. Several teams will participate in this match, including [Name of the teams from different areas]. This can prove to be a great opportunity for businesses like yours to widen the audience and reach of your brand.

We request you sponsor soccer shirts for the team members of this play playing on behalf of our state. These series shall be broadcasted on famous TV sports channels and live on YouTube and Facebook. This reflects the importance of branding and marketing at such an important event.

The budget can be negotiated after the submission of a brief proposal from you, including all the details related to this project. If you are interested in sponsoring the soccer shirts and balls, we can further discuss and configure them accordingly. The project will benefit both parties; hence, it can be considered a combined IFI project.

We are looking forward to hearing from you at your earliest. We can also schedule a meeting if you want. Contact us for anything at [phone number] or [email]. Thank you.

Please find attached the budget analysis explained.

Regards,

[Name]  
[Designation]  
[Company]