To

[The Recipient Name]

**Re. Media Production Proposal for the Filming of a Documentary on Child Abuse**

Dear Client,

I received your request for a proposal in which you mentioned your desire to have a proposal on the filming of a documentary based on a true story. We have studied your script thoroughly and understand the idea completely. Having looked at the instructions and project requirements, our team is of the view that we are able to undertake this project within the given deadline.

Project Overview:

The project is about shooting a short film cum documentary which is based on the script submitted to our team. The content is about child abuse and increasing issues related to abuse and rape in third-world countries. The project includes filming, video graphing, and final editing of the project. Moreover, the project requires a complete team of professionals to execute the project including cameramen, DOPs, producers, and other workers including makeup artists, music directors, and all.

Proposal:

To achieve the desired goals and give reality to your beautiful story, our team is one of the best who is dedicated and professional to create great cinematography including videography, filming, and editing. Our team is capable of giving you a real state-of-the-art service to achieve the desired results.

To do this project, an amount of $[x] will be the cost. The cost is negotiable with further discussion, moreover, in case of additional services, we will provide you with different discounts.

If you are interested in working with us, we assure you of high-quality and valuable content. Please let us know of your plans at [email address]. In case of further questions, we can arrange a meeting and negotiate the ideas. Thank you.

Sincerely,

[Name]  
[Company]  
[Signature]